

SANGLI URBAN CO-OPERATIVE BANK LTD; SANGLI

[Scheduled Bank]

Head Office, 404, Khanbhag, SANGLI - 416 416

REQUIRES

ASSISTANT GENERAL MANAGER (HR)

Applications are invited for the post of “Assistant General Manager” at Head Office, Sangli. The requirements are ---

He should be professionally competent to manage the working at **Head Office Level** with reference to timely decision making, innovativeness, integrity, effectiveness of control. Serves as a good leader in implementation the director’s decision with the support of Branches and the Head Office.

He should devote himself / herself to the day to day business within the framework laid-down by the Board of Directors. He should serve as effective link between the Branches on one hand and the Head Office on the other. He must have experience in recruitment, employee relation, performance management, compensation & benefits, training & development.

- AGE** : Age should be between 45 to 50 years at the time of Appointment.
- (1) **Educational Qualification** : Candidate shall be Graduate / Post Graduate from recognized University. Preferably with
- : 1. CAIIB, JAIIB, Diploma in Banking and Finance
 - 2. M.B.A. (HR)
- :
- (2) **Work Experience** : Minimum 10 to 15 years in Human Resource functions. Minimum 5 years in HR Department on a Senior Management level such as Senior Officer / Head of Department / Chief Manger experience. Preference will be given for Co-operative Banking experience
- : candidate.
- : Candidates must have excellent Managerial / Administrative/
- : Strong Leadership & team Management skills. He has sound knowledge of Labour laws, HR Policies & statutory Compliance.
- (3) **Number of Vacancies** : 1 (One)
- (4) **Job Profile** : Human Resource & General Administration.
- (5) **Salary** : Negotiable – Salary will not be a limiting factor for the right candidate. However candidate should mention expectation of salary in application.

(6) **Relaxation in Age** : Considering the experience of the candidate relaxation in age will be given

(7) **Other :**

i. Application should be sent by post in a cover superscripting as 'Application for the post of "**Assistant General Manager**" (HR Department) to the following address within 10 days from the date of publication of the advertisement.

**The Chief Executive Officer,
Sangli Urban Co-op. Bank Ltd;
Head Office, 404, Khanbhag,
SANGLI - 416 416**

ii. The Bank takes no responsibility for any delay in receipt of application or loss thereof in postal transit. Application received after the above date may liable to be rejected.

iii. If the candidate qualifies in the selection process and subsequently it is found that he / she does not fulfill the eligibility criteria, or any other unfair reasons, his / her candidature will be cancelled and if appointed the service would be terminated without any notice or compensation.

iv. Applicant should download prescribed application format and send as per instruction by way of hard copy only.

v. The Bank reserves the right to relax or to add any of requirements and the bank also reserves the right to cancel the advertisement fully or partly on any ground.

Place : Sangli

For Sangli Urban Co-op. Bank Ltd; Sangli

Date :

Chief Executive Officer